



**Executive Committee
Thursday 25 April 2002, 8.00am**

AGENDA

Page No

1. **Apologies for Absence**

2. **Election of Chairman**

3. **Declarations of Interest**

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

4. **Terms of Reference**

To advise the Committee of its Terms of Reference.

3 - 4

5. **Item for Decision**

To consider the following attached items:

5 - 6

- (1) Bracknell Sport & Leisure Centre – Bodyworks Equipment Replacement – Single Tender Action

6. **Exclusion of Public and Press**

To consider the following motion:

That pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of Item 6 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972.

- 7 Information relating to the business affairs of a third party
8 Information relating to the amount of expenditure proposed to be incurred under a contract
9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

7. **Items for Decision which contain Exempt Information**

To consider the attached reports (circulated to Members and Officers only)

7 - 12

- (2) 50 & 50a Ripplesmere – Disposal
- (3) Waste Disposal Contract – Tender List

(ITEM 4)

TO: EXECUTIVE COMMITTEE
25 APRIL 2002

TERMS OF REFERENCE (Director of Corporate Services)

1 PURPOSE OF DECISION

1.1 To advise the Committee of its terms of reference.

2 SUPPORTING INFORMATION

2.1 The Committee has been appointed to deal with matters of a routine nature which are not strategic and therefore not appropriate for consideration by the full Executive. It has been appointed with the following terms of reference:

1 To take decisions in relation to Executive functions involving:

- (i) Allocation of resources within a Council approved rolling programme between £100,000 and £250,000;
- (ii) Authorisation of capital expenditure above estimate not exceeding £50,000;
- (iii) Writing off debts in excess of £20,000 and not exceeding £50,000;
- (iv) Approval of terms for the acquisition of land and buildings in excess of £100,000 and not exceeding £500,000;
- (v) To approve terms for the disposal of land and buildings of less than 0.5 hectares and not exceeding £200,000.

2. To determine any other non-key decision of a routine nature which the Council's Financial, Contracts or other procedure rules specify should not be taken by an individual member of the Executive.

2.2 It should be noted that the Access to Information Rules within the Constitution will continue to apply to all proceedings of the Executive Committee i.e. the forward plan, publication of agendas, report and decision and call-in processes.

Background papers

Exempt

Contact

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00 Terms of Reference

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(ITEM 1)

TO: EXECUTIVE COMMITTEE
DATE: 25 April 2002

**BRACKNELL SPORT & LEISURE CENTRE –
BODYWORKS EQUIPMENT REPLACEMENT
(Director of Leisure Services)**

1 PURPOSE OF DECISION

- 1.1 To grant a single tender action, to replace some existing pieces of equipment within the "Bodywork's" gym at the Bracknell Sport & Leisure Centre.

2 RECOMMENDATIONS

- 2.1 That the Executive authorise a single tender action for the replacement of equipment within the Bodywork's gym at The Bracknell Sport & Leisure Centre
- 2.2 That the Director of Leisure Services be authorised to negotiate and place an order with Technogym.

3 REASONS FOR RECOMMENDATIONS

- 3.1 There is a desire to continue the good working relationship gained over the years with Technogym suppliers of the present gym equipment. The equipment is very reliable, well liked by the staff and customers.
- 3.2 Technogym have demonstrated their commitment to the centre over the last 6 years in supplying support/maintenance service along with advice on the equipment.
- 3.3 Most of the existing equipment is Technogym and the management are seeking to replace worn out equipment.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 Purchase of other makes of equipment.

5 SUPPORTING INFORMATION

- 5.1 The Bodywork's gym attracts around 80,000 customer visits per year. We wish to continue to build on this foundation by having good quality well-maintained equipment that our customer wish to use.
- 5.2 The eight pieces of equipment would cost £28,000.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 The circumstances which justify single tender action are detailed in Annexe A to contract regulations. The reason for using single tender action does not fall directly within the criteria listed but the Executive may still make the decision that the single tender action should proceed if it considers that the circumstances are comparable with those in the list (which the Borough Solicitor believes that they are) and justify the same.

Borough Finance Officer

- 6.2 There is budgetary provision for this equipment within the Leisure Services capital programme for 2001/2.

Access Implications

- 6.3 There are no access implications directly related to this report.

7 CONSULTATION

Principal Groups Consulted

- 7.1 Not applicable

Method of Consultation

- 7.2 Not applicable

Representations Received

- 7.3 Not applicable

Background Papers

None

Contact for further information

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Doc Ref

04 Single Tender Action – BSLC Gym Equipment

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